



ROLE OF THE COUCIL SUPPORT OFFICER

The Council Support Officer is responsible for supporting any of the other Management Committee Members as and when required.

DUTIES OF THE COUNCIL SUPPORT OFFICER

- Communicate with fellow committee members, and provide support and advice where needed.
- Liaise with all sections of the club; overseeing Club activities
- Maintain regular contact with club members
- Be a positive role model for all members of the club

COMMITMENT / TIME FOR THE ROLE

- Management Committee meetings
- General Committee meetings
- Annual General Meeting and any Extraordinary General Meeting
- Club Social Events
- The time commitment for being a positive role model is on-going
- Appointed for four years from date of general election (if elected after, dates run to next Management Committee election)

SKILLS AND QUALITIES REQUIRED

- Approachable
- Trustworthy
- Knowledgeable of the Club and athletes
- Time management
- Strategic vision
- Good independent judgement