



ROLE OF THE MERCHANDISE AND KIT OFFICER

The Merchandise and Kit Officer is responsible for the management and maintenance of all Titans Hockey Club training/match kit and equipment for players and coaches.

DUTIES OF THE MERCHANDISE AND KIT OFFICER

- Order all kit and equipment required. Liaising with the Team Coaches and Club Treasurer regarding ordering supplies prior to submitting an order
- Distribute all kit and equipment to the Team Captains at the beginning of the season
- Keep an up-to-date inventory of all kit allocated to each team
- Replenish any missing kit prior to the start of the season.
- Ensure the Team Captains have sufficient copies of the Club Code of Conduct for players and spectators
- Collect all items listed on the Club inventory at the end of the season

COMMITMENT / TIME FOR THE ROLE

- General Committee meetings
- Club Social Events
- Annual General Meeting and any Extraordinary General Meeting
- The time commitment for being a positive role model is on-going
- Appointed for two years from date of general election (if elected after, dates run to next General Committee election)

SKILLS AND QUALITIES REQUIRED

- Organisation
- Approachable
- Time Management
- Sociable
- Creative